

### **Basic Rules:**

1. Be on time and prepared for class.  
\*\*book (as needed), notebook, pencil and pen (NO MARKERS/GEL PENS), homework, agenda  
\*\*pen/pencil, folder, homework and agenda should be out on your desk
2. Have respect for others and their property.  
\*\*only one person speaks at a time— listen while others are talking  
\*\*raise your hand for permission to talk
3. No gum chewing.
4. No chair tipping or sitting on tables.
5. General school rules as specified in the student handbook will also apply in the classroom.

### **Classwork & Homework:**

*ALL* assignments (unless otherwise specified) must have the correct heading on them. This means that **your name, the date, and your class** should be listed in the **upper right hand corner** of your page.

When completing your assignments, you may only use pencil or a pen. Assignments that are not correctly done will be returned to you.

Homework is due on the date specified. If it is one day late, it will receive half credit. After that it will only receive credit at the teacher's discretion.

If you are absent for one day, you will have two days to make up the missed work. For every additional day you are absent, you will have one more day to make up the missed work. Please check with Ms. Gould to see what you have missed. **YOU ARE RESPONSIBLE FOR GETTING YOUR MAKE-UP WORK.**

ALL late assignments (even due to absences) must be handed in with an Assignment Late Pass (A.L.P.). This helps to make sure that you receive the proper amount of credit for your assignment. Papers handed in without an A.L.P. will not be corrected.

### **Grading Policy:**

Grades are calculated based on a point system. The following point values are assigned:

Homework/Classwork	10 pts. (unless otherwise indicated)
Quizzes	20-35 pts.
Labs	15-75 pts.
Tests	50-75 pts.
Projects	75-100 pts.

Point values may be adjusted as necessary.

# Great. So how do I figure out my grade???

It's easy.

*For individual assignments:*

Example: Elaine got a score of 21 on a quiz. The quiz was worth 25 points. On her paper it says:

$$\frac{21}{25}$$

This line means  $\frac{21}{25}$  “divided by”, so it is 21 “divided by” 25.

\*\* On a calculator, enter 21, hit the divide key, and enter 25. Hit the equals key. Then multiply this answer by 100 (Hit the multiply key and enter 100, then hit equals). This is your grade for that assignment.

*For your overall average:*

Example: Harry has the following grades so far—

$$\text{HW\#1 } \frac{10}{10}$$

$$\text{Lab\#1 } \frac{22}{25}$$

$$\text{HW\#2 } \frac{7}{10}$$

$$\text{Lab\#2 } \frac{37}{45}$$

$$\text{HW\#3 } \frac{0}{10}$$

$$\text{Project } \frac{85}{95}$$

$$\text{Quiz } \frac{18}{25}$$

On his assignments, Harry has earned a total of 179 points (10+7+0+18+22+37+85).

The total number of points that Harry could have earned was 220 points (10+10+10+25+25+45+95).

So, Harry earned 179 out of 220 points or  $\frac{179}{220}$  (remember, this means “divided by”).

\*\* On a calculator, enter 179, hit the divide key, and enter 220. Hit the equals key. Then multiply this answer by 100 (Hit the multiply key and enter 100, then hit equals). This is Harry's average grade so far. He has an 81.36 average so far, or a B minus.

***In general:***

***Total Points Earned “divided by” Total Points Possible “times” 100 equals Your Grade***